

**ALEXIS WEYERS**  
2340 NW Westover Road, Second Floor  
Portland, OR 97210

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## **EXPERIENCE**

**Jeffrey M. Wong, Attorney, Portland, OR**

*Associate, March 2017 – Present*

- Drafts tax controversy documentation, including United States Tax Court petitions, explanatory letters to tax authorities, Offer in Compromise applications

**Children's Cancer Therapy Development Institute, Beaverton, OR**

*Operations Manager, January 2016 – March 2017*

- Managed startup biotech non-profit's finances and accounting, human resources, compliance, facilities, and operations

**Peking University School of Transnational Law, Shenzhen, China**

*C. V. Starr Lecturer of Law Fellow, August 2014 – July 2015*

- Taught legal research and writing skills to first- and second-year law students

**Virginia Beach Circuit Court, Virginia Beach, VA**

*Law Clerk, August 2013 – July 2014*

- Clerk to Hon. H. Thomas Padrick, Jr. and Hon. Stephen C. Mahan

**Legal Aid Justice Center, Access to Justice Partnership Program, Charlottesville, VA**

*Legal Intern, Summer 2012*

- Interviewed clients and drafted documents including an EEOC complaint, Virginia Employment Commission appeals letters, and advice letters

**The Hon. Lawrence E. Kahn, United States District Court (N.D. N.Y.), Albany, NY**

*Judicial Intern, Summer 2011*

- Researched and wrote decision-orders in insurance law and state sovereign immunity cases

**New York State Department of Environmental Conservation, Albany, NY**

*Legal Intern, Bureau of Remediation & Revitalization, January 2011, Summer 2011*

- Researched and wrote memos on federal and state law topics including NEPA requirements, criminal liability of corporate officers

**Connell Limited Partnership, Boston, MA**

*Tax Advisor, January 2009 – August 2010*

- Drafted partnership, corporation, S corporation, fiduciary, and individual tax returns for entities at federal, state and local levels

**IBM, Fairfax, VA**

*Consultant, United States Postal Service, August 2006 – August 2008*

- Wrote documentation to allow new shipping products to be tracked in the system
- Conducted customer acceptance testing and helped analysts resolve issues

## **BAR ADMISSIONS**

Admitted in Oregon, Virginia (lapsed)

## **EDUCATION**

**University of Virginia School of Law, Charlottesville, VA**

*J.D., May 2013*

**The College of William & Mary, Williamsburg, VA**

*B.A., Economics and Government, summa cum laude, May 2006*